

國立成功大學教務處 函

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受文者：如正、副本單位

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密等及解密條件或保密條件：

附件：另以 e-mail 傳送

主旨：為因應防疫並促進國際學術交流，檢送修訂後之「110 年度補助邀請國際學者參與碩、博士班學位考試或博士班指導委員會試辦計畫」(另以 e-mail 傳送)，敬請貴單位鼓勵教師踴躍邀請國際學者以視訊方式參與碩、博士班學位考試或參與博士班指導委員會，請查照惠辦並請轉知所屬教師。

說明：

- 一、因應防疫並促進國際學術交流，鼓勵邀請國際學者以視訊方式參與研究生學位考試，本處「110 年度補助邀請國際學者參與碩、博士班學位考試或博士班指導委員會試辦計畫」開放補助邀請國際學者以視訊方式擔任碩、博士班學位考試委員或參與博士班學位論文提出前之指導委員會。
- 二、本期補助期間：自 110 年 1 月 1 日起至 110 年 12 月 31 日止。
- 三、補助經費申請程序：有意申請本試辦計畫補助之指導教授，請於學位考試 2 周前填具申請經費補助簽辦表，檢附受邀請人個人履歷及相關資料，送教學單位相關會議審核通過、經教學單位主管及院長同意，送教務長核定後邀請(最遲請於 110 年 10 月 31 日前提出申請)。
- 四、指導教授應於學位考試或博士班指導委員會結束後一個月內，繳交成果報告紙本及電子檔至課務組，並由教學發展中心接續辦理論文衍生性績效之追蹤與考核。
- 五、相關訊息及表單：請至本校教務處/課務組/學位考試網頁查詢及下載。

正本:本校各學院及各教學單位

副本:本校教務處教學發展中心、課務組、主計室、出納組

國立成功大學 110 年度補助邀請國際學者參與碩、博士班學位考試或博士班指導委員會試辦計畫
NCKU 2021 Pilot Subsidy Program for Participation of International Scholars in Graduate Degree Examinations and on Doctoral Supervisory Committees

一、國立成功大學(以下簡稱本校)為促進國際學術交流，鼓勵邀請國際學者參與 碩、博 士班學位考試或博士班學位論文提出前之指導委員會，俾助於提升本校學術能量，特訂定本試辦計畫。

I. To facilitate the development of its academic capacity, National Cheng Kung University (NCKU) has designed this pilot program to encourage the participation of international scholars in its graduate degree examinations and on its doctoral supervisory committees as part of its international academic exchanges.

二、試辦期間：本期補助期間：110 年 1 月 1 日起至 110 年 12 月 31 日止。

II. Duration of Program: Effective from January 1 to December 31, 2021.

三、邀請對象：

邀請參與 碩、博 士學位考試或博士班學位論文提出前指導委員會之國際學者分別須符合學位授予法 第 8 條、第 10 條規定 碩、博 士班學位考試委員資格，並具下列條件之一：

(一)近 3 年於全球前 100 大知名學府任職之國際學者。

(二)任職學校與本校有簽訂雙聯學制之國際學者。

(三)任職學校為本校國際交換生簽約學校之國際學者。

(四)與本校教師有長期合作關係之國際學者。

(五)短期內擬建立實質合作關係之國際學者。

(六)其他與 碩、博 士班研究生論文研究主題相關並可提供重要評論之國際學者。

(七)因應新型冠狀病毒 (COVID-19) 疫情防疫，防疫期間，鼓勵邀請國際學者以 視訊方式 參與學位考試為原則。

本試辦計畫補助之國際學者不包含中國大陸籍學者。

III. Eligibility Requirements for Scholars:

International scholars invited to participate in a graduate degree examination, or a doctoral supervisory committee, shall meet the qualifications prescribed for graduate degree examination committee members by Articles 8 and 10 of the Degree Conferral Act, and one of the following requirements:

(I) A scholar serving in the last three years as a faculty member at one of the world's top 100 educational institutes.

(II) A scholar serving currently as a faculty member at a school as a partner of NCKU in joint dual-degree programs.

(III) A scholar serving currently as a faculty member at a school as a partner of NCKU in student exchange programs.

(IV) A scholar having a long-term cooperative relationship with NCKU faculty members.

(V) A scholar planning to establish a substantial short-term cooperative relationship with NCKU.

(VI) A scholar with an academic specialty related to a specific master's thesis or doctoral dissertation, and ability to provide constructive criticism.

(VII) Amid the COVID-19 pandemic, it is advisable for international scholars to participate in a degree examination via videoconferencing.

This pilot program is not applicable to Mainland Chinese scholars (i.e., People's Republic of China nationals).

四、補助項目：

(一)邀請國際學者以視訊方式參與 碩士班 學位考試：

- 1.補助國際學者論文審查費 新台幣 6000 元。
- 2.補助國際匯費新台幣 600-1400 元(核實報銷)。

(二)邀請國際學者以書面審查方式參與 博士班學位論文提出前之指導委員會：

- 1.補助國際學者論文審查費新台幣 6000 元。
- 2.補助國際匯費新台幣 600-1400 元(核實報銷)。

(三)邀請國際學者以視訊方式參與 博士班 學位考試：

- 1.補助國際學者論文審查費新台幣 6000 元。
- 2.補助國際匯費新台幣 600-1400 元(核實報銷)。

(四)邀請國際學者蒞校擔任 博士班 學位考試委員：(本項補助如國際疫情趨緩，政府放寬國際學者家來台免居家檢疫時，方得申請)

- 1.補助國際學者論文審查費新台幣 6000 元。
- 2.補助由國外來訪地點至臺灣最直接航程之往返機票經濟艙費用。以附表 2 所列補助金額為核給上限，核實報銷。
- 3.依行政院規定之 各機關聘請國外顧問、專家及學者來臺工作期間支付費用最高標準表 補助國際學者日支生活費。(依衍生性任務核定日數計支，最高以不超過 4 日為限)
已獲其他單位補助機票款或生活費者，不得重複補助，以補助學位考試論文審查費 6000 元為原則。

IV. Types of Subsidies:

(I) Participation of international scholars in a master's degree examination via videoconferencing:

1. A subsidy of NT\$6,000 in payment for thesis review.
2. A subsidy of NT\$600-1,400 in payment for international remittance (reimbursement based on actual payment).

(II) Participation of international scholars in a doctoral supervisory committee in the form of a written review:

1. A subsidy of NT\$6,000 in payment for dissertation review.
2. A subsidy of NT\$600-1,400 in payment for international remittance (reimbursement based on actual payment).

(III) Participation of international scholars in a doctoral degree examination via videoconferencing:

1. A subsidy of NT\$6,000 in payment for dissertation review.
2. A subsidy of NT\$600-1,400 in payment for international remittance (reimbursement based on actual payment).

(IV) Participation of international scholars in doctoral degree examinations as committee members

(Applications will not be accepted until after the government relaxes its rules to exempt international scholars from home quarantine as the pandemic flattens the curve):

1. A subsidy of NT\$6,000 in payment for dissertation review.
2. A subsidy in payment for an economy class round-trip ticket on a direct flight between Taiwan and the country of origin for visiting scholars (reimbursement based on actual payment with the approved maximum amount of subsidy on Table 2)
3. A subsidy in payment for daily living expenses according to *the Highest Payment Rates Table for Employment of Foreign Consultants, Experts and Scholars in Taiwan by Government Agencies* designated by the Executive Yuan (number of days calculated based on derivative missions of the position, with a maximum of four days).

Those who have received a subsidy for airfare or living expenses from other units/programs shall not be subsidized for the same items and shall receive only a subsidy of NT\$6,000 in payment for thesis/dissertation review.

五、補助經費預算及經費來源：

(一)邀請國際學者以視訊方式參與碩、博士班學位考試或以書審方式參與博士班學位論文提出前之指導委員會：

補助碩士班45位、博士班55位(以108學年度碩士班畢業人數1.5%、博士班畢業人數25%計算)國際學者以視訊方式參與碩、博士班學位考試或以書面審查方式參與博士班學位論文提出前之指導委員會為原則，實際補助額度視經費預算額度調整。

(二)邀請國際學者蒞校擔任博士班學位考試委員：

實際補助額度視經費預算額度調整。

(三)本試辦計畫補助經費由高教深耕計畫經費支應。

V. Program Budgets and Funding Sources

(I) Participation of international scholars in graduate degree examinations via videoconferencing or in doctoral supervisory committees in the form of a written review:

In principle, a subsidy budget is set for the participation of forty-five international scholars in master's degree examinations (45, approximately 1.5% of the number of master's program graduates in the 2019-20 academic year), and a subsidy budget is set for the participation of fifty-five international scholars in doctoral degree examinations via videoconferencing, or in doctoral supervisory committees for dissertation review in written form (55, approximately 25% of the number of doctoral program graduates in the 2019-20 academic year). The subsidy amount shall be adjusted according to program budgets.

(II) Participation of international scholars in a doctoral degree examination (attending in person) as committee members:

The subsidy amount shall be adjusted according to program budgets.

(III) Subsidy budgets under this pilot program shall be funded by the MOE Higher Education Sprout Project.

六、申請程序：

(一)指導教授擬邀請符合第三點資格國際學者參與碩、博士班學位考試或以書審方式參與博士班指導委員會，應於學位考試二週前填具申請經費補助簽辦表(如附表1)，檢附受邀請人個人履歷及相關資料，送教學單位相關會議審核通過、經教學單位主管及院長同意，送教務長核定後，始可邀請(最遲請於110年10月31日前提出申請)。

(二)附表1簽辦表核定後，據以登錄學位考試申請系統，並依本校相關規定完成學位考試申請作業後，方可辦理博士班學位考試。

(三)邀請國際學者以視訊或實地參與碩、博士班學位考試委員，視同出席碩、博士班學位考試。國際學者列屬校外委員。

(四)邀請國際學者以視訊方式參與碩、博士學位考試之單位，應以公正公平公開之方式舉行學位考試，並全程錄音錄影存檔，送所屬教學單位存查。

VI. Application Procedure:

(I) A master's thesis/doctoral dissertation adviser intending to invite an international scholar to participate in a master's/doctoral degree examination via videoconferencing, or a doctoral supervisory committee in the form of written review according to Rule III herein above shall submit a completed

application form (Attachment 1) with a curriculum vitae of the invitee and related supporting documents to a committee of the related department/institute for review two weeks before the date of examination. This application shall be approved by department chair/institute director, college dean and the Vice President for Academic Affairs before an invitation is issued (Applications shall be submitted no later than October 31, 2021).

- (II) Upon approval of the preceding written application, the applicant shall log into the NCKU degree examination application system to complete the application procedure according to related regulations before the administration of the doctoral degree examination.
- (III) Participation of an international scholar in a graduate degree examination via videoconferencing or as a committee member (attending in person) shall be equivalent to attending the examination. International scholars are categorized as extramural members of the examination committee.
- (IV) The department/institute inviting international scholars to participate in a graduate degree examination via videoconferencing shall administer the examination in a fair, impartial and open manner. The examination shall be recorded by audiotape and videotape, which shall be filed by the department/institute for administrative verification.

七、成果報告之繳交

指導教授應於學位考試 **或博士班指導委員會** 結束後一個月內，繳交成果報告紙本及電子檔至課務組，並由教學發展中心接續辦理論文衍生性績效之追蹤與考核，內容包括下列項目：

- (一)邀請國際學者參與碩、博士學位考試經過或邀請國際學者以書審方式參與博士班指導委員會之書面審查意見。
- (二)國際學者來台衍生性任務之內容說明。(視訊、書審者免填)
- (三)論文衍生性績效之時程規劃。
- (四)檢討及建議。

VII. Results Report Submission:

Within one month after the end of a master's/doctoral degree examination or the closure of a doctoral supervisory committee, the master's thesis/doctoral dissertation adviser shall submit a printed report of results and an electronic file to the Curriculum Division. Thereafter, the Center for Teaching and Learning Development shall work to conduct a follow-up evaluation on the derived effectiveness of the dissertation based on the report, in terms of the following contents:

- (1) Administrative process involving international scholars participating in a master's/doctoral degree examination, or comments made by international scholars participating in a doctoral supervisory committee in the form of a written review.
- (2) Derivative missions of international scholars in Taiwan (not required in a report of those participating in a video conference or in the form of a written review).
- (3) Progress scheduled for the derived effectiveness of the dissertation.
- (4) Overall review and suggestions.

八、經費結報應檢附單據：

(一)邀請國際學者以書面審查方式參與博士班指導委員會：

- 1.學位考試論文審查費簽收單(國際學者親簽後以 email 傳送列印)
- 2.國際匯費：核實核銷。(匯款帳號須與受邀人姓名相同)

(二)邀請國際學者以視訊方式參與碩、博士班學位考試：

- 1.學位考試論文審查費簽收單(國際學者親簽後以 email 傳送列印)

2.國際匯費：核實核銷。(匯款帳號須與受邀人姓名相同)

(三)邀請國際學者蒞校擔任博士班學位考試委員：

1.學位考試論文審查費簽收單(親簽)

2.日支生活費綜合所得收據(國際學者親簽)、入出境紀錄資料。(受補助單位依規定代扣繳綜合所得稅及健保補充保費)。

3.往返經濟艙機票款：國際學者親簽收領據及檢附足資證明支付事實之單據或相關書面文件。

VIII. Verification of Payment Claims with Proofs of Payment

(I) Participation of international scholars in a doctoral supervisory committee in the form of a written review:

1. Receipt of payment for doctoral dissertation review (signed by the scholar and sent by email to be printed)
2. Receipt of payment for international remittance: reimbursement based on actual payment (with the invitee's account for remittance indicated on the receipt)

(II) Participation of international scholars in a graduate degree examination via videoconferencing:

1. Receipt of payment for thesis/dissertation review (signed by the scholar and sent by email to be printed)
2. Receipt of payment for international remittance: reimbursement based on actual payment (with the invitee's account for remittance indicated on the receipt)

(III) Participation of international scholars in a doctoral degree examination (attending in person) as committee members:

1. Receipt of payment for dissertation review (signed by the scholar)
2. Receipt of payment for living expenses (signed by the scholar), and certificate of entry and exit dates. The subsidized unit shall deduct the individual income tax and the supplementary insurance premium upon payment in accordance with related regulations.
3. Receipt of payment for an economy class round-trip ticket signed by the scholar with proofs of Payment or related verification documents.

九、國際學者來台衍生性任務如有開授彈性密集課程或學術演講活動，受補助單位應於活動前將該項學術活動訊息提供本校教務處及新聞中心。

IX. In the case of international scholars invited with derivative missions such as offering a flexible intensive course or delivering a speech, the subsidized unit shall inform the Office of Academic Affairs and NCKU News Center before in advance of the event.

十、防疫期間，受邀蒞校擔任博士班學位考試委員之國際學者，請預先上網填報健康關懷問卷，問卷網址：<https://app.pers.ncku.edu.tw/ncov/>

X. During the COVID-19 pandemic period, international scholars who sit on doctoral degree committees are required to complete a questionnaire of health concerns online in advance at <https://app.pers.ncku.edu.tw/ncov/>.

十一、其他未盡事宜悉依本校相關規定辦理。

XI. Matters that are not regulated herein shall be administered according to related NCKU regulations.

國立成功大學邀請國際學者擔任碩、博士學位考試委員或博士班指導委員會委員經費補助簽辦表NCKU Subsidy Application for Participation of International Scholars
in Graduate Degree Examinations and on Doctoral Supervisory Committees

申請系所組別 Applicant unit		填表 日期 Date of application	年 月 日 (yyyy/ mm/dd)
學生姓名 Name of student	(中 Chinese)	指導教授姓名 Name of adviser	(中) Chinese
	(英 English)		(英) English
學生學號 Student No.		電話 Phone No.	
學位考試 日期/時間 Date/Time of examination	年 月 日/時間: Time: Date (yyyy/ mm/dd):	考試地點 Venue of examination	
論文題目 Dissertation title	(中 Chinese) (英 English)		
國際學者參與學位考 試方式 Ways of participation	<input type="checkbox"/> 採書面審查方式參與博士班指導委員會 Participation in a doctoral supervisory committee in the form of a written review <input type="checkbox"/> 採視訊方式參與學位考試(已具備妥適視訊設備及全程錄音、錄影設備) Participation in a degree examination via videoconferencing (video conferencing and recording equipment well-prepared) 視訊教室位置: _____ 該空間是否已內含視訊設備? <input type="checkbox"/> 是; <input type="checkbox"/> 否 Location of video conference room: _____ Whether it is furnished with built-in video conferencing equipment? <input type="checkbox"/> Yes; <input type="checkbox"/> No <input type="checkbox"/> 實地出席學位考試 Attending a degree examination on site		
國際學者姓名 Name of scholar		國籍 Nationality	
現職服務單位及職稱 Affiliation and position		國際學者 e-mail 信箱 Email address	
擬申請 補助經費 Type of subsidy applied for	<input type="checkbox"/> 論文審查費 6000 元 NT\$6,000 for thesis/dissertation review <input type="checkbox"/> 國際匯費 600-1400 元(核實報支) NT\$600-1,400 for _____ (reimbursement based on actual payment) <input type="checkbox"/> 來回經濟艙機票款新台幣 約_____元(核實報支) NT\$_____ for an economy class round-trip ticket (reimbursement based on actual payment) <input type="checkbox"/> 日支生活費每日_____元共____日 Payment for living expenses for a total of _____ days with a daily allowance of NT\$_____		
	核定補助經費 (申請單請勿填) Type of subsidy approved (by the supervising office)	<input type="checkbox"/> 論文審查費 6000 元 NT\$6,000 for thesis/dissertation review <input type="checkbox"/> 國際匯費 600-1400 元 NT\$600-1,400 for _____ <input type="checkbox"/> 來回機票款新台幣約_____元 NT\$_____ for a round-trip ticket <input type="checkbox"/> 日支生活費每日_____元共____日 Payment for living expenses for a total of _____ days with a daily allowance of NT\$_____ 核定補助經費合計: _____元 Approved amount: NT\$_____	

已獲其他單位補助經費說明 Subsidized by other units	其他補助單位：_____ Name of funding unit: _____ 已獲補助經費：(請附核定資料) Approved subsidy budget: (attached with verification documents) <input type="checkbox"/> 來回機票款新台幣_____元 NT\$_____ for a round-trip flight ticket ; <input type="checkbox"/> 日支生活費新台幣_____元(共____日) Payment for living expenses for a total of _____ days with a daily allowance of NT\$_____.	
邀請國際學者參與學位考試擔任委員原因 (可複選) Reasons for this application (multiple selection acceptable)	<input type="checkbox"/> 近 3 年於全球前 100 大知名學府任職 The scholar serving in the last three years as a faculty member at one of the world's top 100 educational institutes <input type="checkbox"/> 與指導教授有長期合作關係 The scholar having a long-term cooperative relationship with NCKU faculty members. <input type="checkbox"/> 國際學者任職學校與本校有簽訂雙聯學制 The scholar serving currently as a faculty member at a school as a partner of NCKU in a joint dual-degree program. <input type="checkbox"/> 短期內擬建立實質合作關係 The scholar planning to establish a substantial cooperative relationship with NCKU in the short run. <input type="checkbox"/> 屬本校國際交換生簽約學校 The scholar serving currently as a faculty member at a school as a partner of NCKU in a student exchange program. <input type="checkbox"/> 其他：_____ (請說明原因) Others, specified as follow:_____	
論文之衍生性績效 Derived effectiveness of the dissertation	<input type="checkbox"/> 將投稿國際性期刊 To be published in an international journal. <input type="checkbox"/> 將以此論文為基礎與國際學者研提雙邊合作計畫 To propose a bilateral cooperation project with the scholar based on this dissertation. <input type="checkbox"/> 將申請專利 To apply for a patent. <input type="checkbox"/> 將以此論文為基礎與國際學者撰寫合作計畫報告 To work on a cooperation project with the scholar based on this dissertation. <input type="checkbox"/> 其他：_____ (請說明) Others, specified as follows:_____	
國際學者來台衍生性任務 Derivative missions	<input type="checkbox"/> 尚參與其他學術活動，請說明：_____ To attend other academic activities, specified as follows:_____ <input type="checkbox"/> 無，僅參與學位考試 To participate in the degree examination only. <input type="checkbox"/> 其他：_____ (請說明原因) Others, specified as follow:_____	
附件 Attachments	1. 請附邀請國際學者簡歷 A curriculum vitae 2. 其他應附資料(如其他單位補助資料、參與國際研討會、學術活動行程等) Others (such as documents of subsidies from other units, or an itinerary for an international conference or an academic activity)	
指導教授(1) Adviser	教學單位主管(2) Department chair/Institute director	院長(3) College dean

教務處課務組(4) Curriculum Division under the Office of Academic Affairs	主計室(5) Accounting Office	教務長決行(6) Vice President for Academic Affairs

備註說明：

- 1.邀請參與碩、博士學位考試或博士班學位論文提出前指導委員會之國際學者須符合學位授予法第8條、第10條規定博士班學位考試委員資格。
- 2.依據本校研究生學位考試細則第七條略以：「學位考試每學期舉行一次，以口試行之，必要時亦得舉行筆試。惟情形特殊，非採視訊方式無法完成口試者，得專案簽請教務長核准後，始可辦理。惟仍應以公正公平公開之方式舉行，並全程錄音錄影存檔，送所屬教學單位存查。」
- 3.本試辦計畫補助之國際學者不包含中國大陸籍之學者。
- 4.所需經費擬由高教深耕計畫經費支應。
 - 4.1補助國際學者以視訊方式參與學位考試(不含機票)。
 - 4.2補助國際學者實地參與學位考試(含來回機票及日支生活費)。
 - 4.3補助國際學者以書面審查方式參與博士班指導委員會。
- 5.已獲其他單位補助機票款或生活費者，不得重複補助，以補助論文審查費6000元為原則。
- 6.以本簽辦表代替上揭專簽。

Notes:

1. International scholars invited to participate in graduate degree examinations, or doctoral supervisory committees, shall meet the qualifications prescribed for graduate degree examination committee members by Articles 8 and 10 of the Degree Conferral Act.
2. The academic degree examination shall be organized once per semester, in the form of oral defense. If necessary, a written examination may be administered. However, should a video-conference be required to complete an oral defense examination, a special report shall be submitted and approved by the Vice President for Academic Affairs. Above all, the examination shall be administered in a fair, impartial and open manner, and shall be both video- and audio-recorded, with the resulting files or tapes kept by the academic program office, as is stipulated in Article 7 of the NCKU Enforcement Rules for Doctoral and Master's Degree Examinations.
3. This pilot program is not applicable to Mainland Chinese scholars (i.e., People's Republic of China nationals).
4. Subsidy budgets under this pilot program shall be funded by the MOE Higher Education Sprout Project.
 - 4.1 Participation of international scholars in doctoral degree examinations via videoconferencing (excluding airfare).
 - 4.2 Attending the degree examination on site (including a round-trip ticket and allowance for living expenses).
 - 4.3 Participation of international scholars in a doctoral supervisory committee in the form of a written review.
5. Those who have received a subsidy for airfare or living expenses from other units/programs shall not be subsidized for the same items and shall receive only a subsidy of NT\$6,000 in payment for dissertation review.
6. This application form can be submitted in place of an official document to apply for subsidies under this pilot program.